

# Minutes of Meeting of Great and Little Kimble cum Marsh Parish Council held on Wednesday 8<sup>th</sup> September 2021 at Kimble Stewart Hall at 7.30pm

Prior to the start of this meeting a short time will be allocated, subject to the sole discretion *Chairman of the meeting, for statements or questions from members of the public*  
*One member of the public in attendance*

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**Attendance:** Cllr Delia Burton, Cllr David Williams, Cllr Harvey Alison, Cllr Alun Jones, Cllr James Good and Julie Bunker (Clerk), Tracey Martin (New Clerk)

Cllr David Williams chaired the meeting in the absence of Cllr John Austin.

## 1. Welcome and Apologies

*To receive and accept any apologies for absence*

Apologies were received and accepted from Cllr John Austin (Chairman)

Cllr David Williams welcomed Tracey Martin as the New Clerk and congratulated her on her selection in an open and competitive recruitment process with a high standard of candidates. On behalf of our Constituents and Councillors Cllr Williams formally thanked Julie Bunker, the retiring Clerk for her outstanding commitment and sterling 12 years' service. All Councillors warmly endorsed the comments and extended their thanks to both for ensuring a smooth transition of responsibilities in a model handover.

## 2. Declaration of interest in any item on this agenda by a member

There were none declared

## 3. Minutes

*To agree and sign the minutes of the Parish Council meeting held on 11<sup>th</sup> August 2021*

The minutes were unanimously agreed and signed

## 4. To approve payments for September 2021

Payment for approval September 2021

Payments were noted and approved

1353	Julie Bunker	Sep-21	£275.00
1354	Julie Bunker	Expenses	£64.71
1355	Richard Billyard	Grass cutting Aug 2021	£873.00
1356	Richard Billyard	Churchyard Aug 2021	£150.00
1357	Richard Billyard	War memorial tree and grass work	£240.00
1358	Buckinghamshire Council	Annual Playground Inspection	£53.40
1359	Playspace Solutions Ltd	Repair to Basket Swing	£78.00
1360	PKF Littlejohn	External Audit Fee	£360.00
		<b>Total</b>	<b>£2,094.11</b>

## 5. Planning Applications, appeals and injunctions plus any updates of allocated sites as included in the Neighbourhood plan

*To review and confirm the responses made to Wycombe District Council by the planning committee. (Updated list sent prior to meeting)*

New planning applications were reviewed and discussed and comments agreed where necessary,

Application Ref 21/07072/REM - Land Between Stream and Sunridge Risborough Road Little Kimble – A representative from Hayfields Homes (the developer), Mr Luke Webb, attended the meeting to discuss the comments submitted by the Parish Council on this reserved matters application. The developer has taken on board our comments and, where possible will try to accommodate them. New plans will be drawn up and Mr Webb will send these through to the Parish Council for comment prior to resubmission to Buckinghamshire Council. Cllr Good stressed that we are keen to keep engaging with the developer on this application.

## 6. Kimble Stewart Hall: Report - Cllr Delia Burton

The Hall Committee have agreed to continue to offer reduced fees to regular hirers up to end December 2021. There are signs that the regular hirers are coming back but many of them have to be guided by their official bodies so have to adhere to their guidance for insurance etc. There have been a few one-off hires over the last month but the hall is running at a loss, however we have a healthy bank balance at present due to the Covid Grant of £10K awarded last year.

- 7. Community Board Report – Cllr James Cripps** – in the absence of Cllr Cripps there was no report available.
- 8. Marsh Kerbing/Pinch Point Project update – Cllrs Good and Williams**  
Cllr Good reported that despite several email and telephone calls chasing this he has had no response. It would seem that we may have to start the process again through the Community Board.
- 9. Village Entry Gate project update – Cllr Alun Jones and Cllr David Williams**
- To discuss and approve additional Kimblewick Gates location and expenditure
- The estimate from A1 Build was accepted and the new Kimblewick Gates approved. Further discussion was held regarding the grass cutting and bulb planting around the village entry gate and also signage. Extra grassing cutting to be added next year.
- 10. All Councils Charter – to discuss the Charter and agree to sign up** – in the absence of Cllr Austin this was rolled forward to the October meeting
- 11. Bus Shelter Refurbishment – to agree costs**  
The estimate from A1 Build was unanimously agreed
- 12. New website Update – Cllrs Harvey Alison and David Williams**  
Cllr Alison gave an overview of where we are with the website at the moment and asked for more pictures of specific local landmarks. Further information and guidance is needed on the removal of the word 'Parish' in the Councils name, the new Clerk has already started to investigate this and will liaise with Cllrs Williams and Alison on this.
- To agree a website accessibility statement  
Cllr Alison explained the differences between two statements put forward and it was agreed that statement B would be used.
  - To agree a Privacy Policy  
The Privacy Policy distributed with the meeting papers was unanimously agreed
- 13. HM The Queen Platinum Anniversary 2022 – ideas and budget discussion** – Cllr Burton is meeting with the Landlord of the Swan PH to discuss ideas on an event to take place on the Village Green. It was agreed to keep this as an agenda item for further discussion.
- 14. Correspondence, reports and Issues (for information only)**
- *Clerks Report*
    - The Clerk stated that next week would be her final week after 12 years in the role and the new Clerk, Tracey Martin, who had already started the handover
  - *Reports/Issues from Councillors*
    - *Cllr Jones had been approached by the WI regarding planting a tree on the Village Green to Mark HM the Queen Diamond Anniversary. This was agreed in principal and will be added to next month's agenda*
    - *The Playground Inspection report has been received with some low-risk items flagged for attention. Playspace Solutions will quote for the work to be carried out.*
    - *It was reported that the hedge adjacent to the play area is overgrown onto the footway. It is unclear whose responsibility this hedge is but likely to come under our jurisdiction as the field fence is at the back of the hedge. The clerk will investigate and get quotes to trim this back. The footway is also falling apart but after the hedge is cut back we can ascertain how badly and report to TFB although it may again be our responsibility as we maintain the land.*

- *Correspondence Received*
  - *All Email correspondence has been circulated to Councillors and, where necessary, added to the agenda for discussion*

**15. To receive items for inclusion on the agenda for the next meeting to be held on 13<sup>th</sup> October 2021**

- WI Tree Planting
- Village Gate Bulb planting
- HM The Queen Diamond Anniversary

**Chairman.....**

**Date**